

**STUDIO NIGHTS RULES AND GUIDELINES 2011 - 2012**  
**Revised Sept 2011**

1. All intending Photographers for a studio night must be paid up members of the Benfleet Camera Club. Studio nights are for club members only. The members intending to take part will have their names put into a “hat” and the first 10 drawn will be the group for that particular Studio night. Those not drawn will be given priority for the next studio night, the non-refundable fee will be £7.50 paid in advance and the Club retain the right to change the fee for any particular night dependent on cost and attendees.

1a .The first “studio” night will be a general night with no limit on attendees and would be a “tutorial/demo” evening and a nominal charge would be £5.00.

2. Announcements regarding the Studio Night should be on a Monday night meeting at least two weeks in advance, with fees collected at the same time for the 10 attendees, with a reminder on the Monday night before the actual Studio Night.

3. On Studio Nights the studio should be setup and ready to function by 8:00 pm (this means arriving at 7:30-7:45 pm), Studio photography will finish at 10:00 pm, with time to dismantle and leave soon after 10:00 pm,

5. The evenings will be run in similar fashion to Monday evenings, whereby we have two halves, with a break at about 9:00-9:15, for tea and for the model to change or rest whilst the studio set-up is changed (there being 2 setups per evening). The studio setups will be agreed prior to and announced on the same Monday evening as collection of fees

6. Only one members will be allowed to shoot the model at a time having 4 minutes each all other attendees must remain behind a dividing line until it is their turn and lots will be drawn to allocate the order of shooting, further one member will be responsible for timing each photographer and ensuring the rules are followed.

Whilst photographing the model the photographer will not approach the model to show the results on the camera screen, (this can be done when the model leaves the floor if needs be). This is to save wasting the photographers and models time. If members start to take excessive time in photographing the model they will be stopped.

7. It would be useful if the models, when booked, are asked to bring outfits other than jumpers, T-shirts and jeans and some make-up where appropriate. The models can also bring props if they wish to.

8. All models must sign a Model Release Form before they are photographed. Members are not to touch the models without their permission, but should refrain from this anyway.

9. We ask members to, if they can, bring some props. These can be asked for on the announcement nights, also possibly some suitable music would be ideal, again if a member can bring a player of some kind.

10. Payment of the non-refundable fee is two weeks before when drawn from the hat for the next studio night, at present it will be £7.50 per member and the Club retain the right to change the fee for any particular night dependent on cost and attendees. It is the responsibility of those members attending to pay the fee for the night and not for the treasurer or collector keep requesting payment.

*Nick Ford*

September 5<sup>th</sup> 2011