

STUDIO NIGHTS RULES AND GUIDELINES 2009 - 2010

1. After each Studio Night, photographers must provide four 10 x 8, A4 or as near as possible size, quality prints for each model from the photographs they have taken during that evening. A spreadsheet will be kept to record fee payments and photos received. Confirmation will be provided to show that the models have received the photos.
2. Announcements regarding the Studio Night should be at least a week in advance, if possible, with a reminder on the Monday night before the actual Studio Night. If we are let down by a model on a Studio Night then we either use a club member or run a still life or camera and lighting impromptu talk/demo instead.
3. Special evenings will be announced (possibly twice in the season) for members, if sufficient numbers request it covering a talk and/or demo on setting-up the studio lights and different effects and /or how to set-up & use their cameras for studio and general photography. These will be cancelled if there are not sufficient members interested to make it worthwhile.
4. On Studio Nights the studio should be setup and ready to function by 8:00 pm (this means arriving at 7:30-7:45 pm), except on a tutorial night, where the setting up of the studio kit is part of the tutorial. Studio photography will finish at 10:00 pm, with time to dismantle and leave soon after 10:00 pm,
5. The evenings will be run in similar fashion to Monday evenings, whereby we have two halves, with a break at about 9:00-9:15, for tea and for the models to change or rest whilst the studio set-up is changed (if it needs changing). The studio setups should be agreed and decided upon either prior to, or at the beginning of the evening, giving the opportunity to try new or differing lighting.
6. Members will queue and take in turns to photograph the model; each member is to take a set of six photographs and will not approach the model to show her the results on camera screen, (this can be done when the model leaves the floor). This is so those waiting can continue to take their photos. If members start to take excessive time in photographing the model then a **time limit of four minutes** will be imposed before the next person steps up.
7. It would be useful if the models, when booked, are asked to bring outfits other than jumpers, T-shirts and jeans and some make-up where appropriate. The models can also bring props if they wish to.
8. All models must sign a Model Release Form before they are photographed. Members are not to touch the models without their permission, but should refrain from this anyway as it may unsettle the models, especially inexperienced ones.
9. We ask members to, if they can, bring some props. These can be asked for on the announcement nights, also possibly some suitable music would be ideal, again if a member can bring a player of some kind.

10. Payment of the fee is on the night, at present it stands at £3.50 per member and it is the responsibility of those members attending to pay the fee for the night and not for the treasurer or collector to spend the evening requesting payment.

11. For any special nights such as a paid model or a tutorial run by a guest presenter then a non-refundable fee is announced at the same time as announcement of the evening and taken in advance of the evening to ensure sufficient members will be attending to cover the cost. If there are insufficient numbers then the model/guest presenter is cancelled and fees paid go toward covering costs incurred. This decision, although probably the most difficult and contentious, is intended to structure and stabilise the funding, commit members to attending certain evenings and give the club a better idea of how well the studio nights are functioning.

Nick Ford
Chairman
August 1st 2009